



EXHIBITOR RULES AND REGULATIONS

1. Booth location assignments will be made in the order they are received and paid in full. Every effort will be made to separate exhibitors from competitors, when requested. Exhibitors who have submitted their form and payment prior to February 4, 2022, will be advised of their booth assignment in advance of the conference. The final assignment of exhibit space is at the discretion of MPMA. MPMA reserves the right and absolute discretion to not assign exhibit space to an individual or company for any reason.
2. The exhibits must be fully set up and completed by 7:00 AM, Saturday, February 19, 2022. Exhibitor agrees to not tear-down before the exhibit hall ends at 12:00 p.m. on Sunday, February 20. All belongings must be removed from the exhibit hall by 2:00 PM on Sunday, February 20, 2022. Please consult the conference vendor brochure for exhibitor schedule and set-up/tear-down times.
3. MPMA reserves the right to alter exhibit hours in accordance with the conference program. Exhibitors will be notified if such changes are necessary. The exhibitor agrees to be open and staffed during all show hours.
4. Exhibits must not physically or visually obstruct the aisles or interfere with the exhibits of others.
5. All exhibitors with equipment which may be objectionable to other exhibitors, because of noise or other disagreeable features, must notify MPMA in writing, in advance of the meeting.
6. All sound presentations must be done either in a soundproof environment or through use of earphones so neighboring exhibitors are not disturbed.
7. No part of any exhibit or any signs relating thereto, shall be pasted, nailed, or otherwise attached to the walls, doors, etc. The exhibitor shall pay damages arising by failure to observe this rule.
8. Exhibitor activities are restricted to the assigned booth. No soliciting for business will be conducted in the aisles or in other exhibitor booths.
9. The erection, assembling, dismantling, packing, and unpacking of displays is the responsibility of the exhibitor.
10. Electrical wiring and installation must be done by a contractor approved by The Henry and must conform to the National Electrical Code Safety Rules. All wiring is the expense of the exhibitor.
11. The MPMA will not be liable for any failure to provide exhibit space if such failure is due to any of the following causes: by reason of the building being destroyed or damaged by fire or other casualty, acts of God, strikes, or for any other cause beyond the MPMA's control.

12. Exhibitors may not sublet/share exhibit space.
13. All property of the exhibitor is understood to remain under its custody and control in transit to and from and within the confines of the exhibit area. Exhibitors understand that MPMA or The Henry does not maintain insurance covering the exhibitor's property; it is the sole responsibility of the exhibitor to obtain such insurance. This must include comprehensive general liability coverage, including premises, operations, and contractual liability coverage. The exhibitor shall provide proof of insurance to the MPMA upon request.
14. Exhibits must conform to all local fire department rules and regulations.
15. Exhibitor agrees that no refunds will be made to exhibitors who fail to occupy.
16. MPMA and The Henry will not be responsible for lost or damage due to any cause. Exhibitors agree to assume all responsibility for loss, theft, or destruction of goods, or for personal injuries
17. to the exhibitor, employees, agents, representatives, or visitors and will save harmless the MPMA and The Henry from any and all liability in connection with any and all of the above.
18. Exhibitor assumes responsibility and agrees to indemnify and defend the MPMA and The Henry, and their respective employees and agents, against any claims or expenses arising out of the use of the exhibit premise.
19. In the event an exhibitor violates any provision of this agreement, MPMA shall have the right, without any liability whatsoever, to notify the agents, servant, employees or other person then operating the exhibitor's booth(s) immediately to close said booth(s) and to remove the exhibit and other materials in the booth(s) of the exhibitors immediately upon notice.
20. No exhibitor shall have authority to incur cost or liability for or against MPMA. Exhibitor shall pay all cost pertaining to moving in and moving out. Exhibitors shall be liable for all damages that he/she may cause to The Henry, in connection with his/her exhibit.
21. Exhibitor agrees that the serving of alcoholic beverages and/or food by exhibitors is prohibited.
22. Music may not be played in any form without the proper license copyrighted music.
23. Advertising materials of firms, other than those who have engaged space, are prohibited (distributors excluded).
24. Canvassing, solicitation of business or conference in the interest of business, except by exhibiting firms, is prohibited. MPMA will appreciate being informed of any infraction of this rule.
25. Exhibitors shall comply with all applicable Food and Drug Administration (FDA) regulations including, without limitation, FDA restrictions on the promotion of investigational and preapproved drug and devices and the FDA prohibition on promoting approved drugs and devices for unapproved uses. Any product not FDA approved for a particular use or not commercially available in the USA may be exhibited only if accompanied by easily visible signage indicating the status of the product. Exhibitors shall have available at the booth a letter from the FDA that describes the allowable use of any drug or device exhibited.